

4.4.2 PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES LABORATORY, LIBRARY, SPORTS COMPLEX, COMPUTERS, CLASSROOMS ETC.

The college of education offers state of the art facilities so that students and faculty can draw maximum benefit. An optimum budget is allocated yearly for the maintenance and inclusion of infrastructural facilities. Various Committees like the Purchase Committee, Library Advisory Committee, Finance Committee and the IQAC ensure that only the needed infrastructure is added on and at every level care is taken to check on the purchase of equipment for the institution. The basic facilities of the Institution include power back up facility, Car parking, multipurpose hall/room, conference hall, a Canteen, restrooms for students, faculty and visitors.

Laboratories

Psychology Laboratory – Our institution has a well-resourced Psychology laboratory consisting of more than fifty tests including performance tests/aptitude test/Inventories.

- Faculty and Research scholars utilize this laboratory and can access the tools available here with the permission of the faculty in charge.
- Our faculty also extend their contribution for preparing standardized tools from time to time.
- The stock register (which includes the tools purchased) is updated regularly

Language Laboratory

The Language Laboratory facilitates individual tutoring by faculty as well as self-learning by the student-teachers.

- The computers enable student- teachers to master the phonetics and pronunciation with the aid of technology.
- LCD enables lectures to be made more interactive. Regular servicing of the systems keep them in good condition always.

Biological /Physical Sciences Laboratory

The Biological/Physical Sciences laboratory is well furnished and adequately equipped with provision for both classroom teaching and practical work. Stock registers are regularly updated as per the requirements.

Computer Sciences Laboratory

This laboratory is also well equipped with internet connectivity and the stock register is maintained by the college store keeper. The college computer laboratory provides internet access facility to all the students and faculty of the college. Moreover, proper networking is implemented through managed switch which distributes internet connection to all the computer connected over and the same internet connected is provided in the library of the college for enhancing library services.

College Library

The Library occupies a prominent position in the Teacher Education programme.

- The library is partially automated with library management system-KOHA.
- The entire library is bar-coded
- Has an open access system with electronic resources of INFLIBNET/NDLI
- N-List is made available to all.
- The college library offers blog space on the college website for latest updates about the library events.
- The Library Advisory Committee meets twice a year to discuss and check on the library facilities.

Sports Complex: The GCOE has fitness centre with the latest equipment's for fitness.

- Annual maintenance and servicing of the equipment's are carried out.

Classrooms:

Our classrooms are equipped adequately and well furnished with technology supplemented through LCD. Seminars, workshops and community related programmes are conducted in the Multi purpose Hall /Seminar Hall/Conference Hall.

Support facilities: Canteen, Hostel, Water, Rest Rooms, Medical Check-up, Wi-fi

- Our institution has adequate power back up and so that the classroom transactions and administrative procedures go unhindered.
- Regular Hostel Committee Meetings are held to ensure that the hostel is well-maintained, to look into the issues related to the hostel resident students.
- Ample vehicle parking facility is available too.
- The rest rooms are adequate with all facilities including hand-wash, bins for disposal.
- The canteen caters to the nutritional needs of the students and breakfast, lunch and snacks are provided at a subsidized rate.
- Wi-fi: Free online reference is provided to all students and teachers as in the previous years. Hostel students are encouraged to undertake online course on SWAYAM platform.
- Nearly 291 books and 11 Journals were purchased by the library during the academic year 2017-18 and added to the existing collection to facilitate students to the exhaustive collection of books for their reference and assignment work.

Medical Centre /Dispensary: Annual Medical Check-up is conducted by the college pharmacist for all students and the faculty members of the college. The centre undertakes the job of regular sprays/fogging to make campus pathogen free.